

**St. Francis Xavier School  
Parent Council Meeting  
Sept 18, 2018**

**In Attendance:** Nicole Schauerte, Nichole Cunningham, Shannan Unrau, Chelsey Lybbert, Laura Bohrn, Alicia Garrecht, Rhonda Gregus, Nick Gale, Debby Douma

**1. Call to Order:** Chelsey called meeting to order and Nick led opening prayer.

**2. Approval of Minutes:** Debby and Chelsey approved minutes from June 6, 2018 meeting.

**3. Executive**

**2017/2018 Executives**

Chair Person: Chelsey Lybbert

Vice Chair Person: Jessica Eresman

Treasurer: Debby Douma

Secretary: Nicole Schauerte

**Executive Election Results for 2018/2019**

Chair Person nominated and elected: Chelsey Lybbert

Vice Chair Person nominated and elected: Nichole Cunningham

Treasurer nominated and elected: Nicole Schauerte

Secretary nominated and elected: Laura Bohrn

**4. Principal's Report (Nick Gale)**

A. New Staff: Miss. Stephanie Van Ieperen- Kindergarten, Miss. Rachel Folk- Grade 4, Mr. Brandon Chornoby- Grade 5/6. Mr. Nick Gale- Principal, Mrs. Cara Farn- ELP/Kindergarten TA, Mrs. Cindy Manley- Grade 1 TA, Mrs. Kelli Berner- School Administrator Assistant.

Inquiry made as to whether Grade 5/6 class will be receiving a TA, at this point this classroom will not.

B. Enrollment- Enrollment for 2018/2019

ELP- 7- solely ELP, not including students who also attend Kindergarten in the AM Kindergarten- 17

Grade 1- 14                      Grade 5-13

Grade 2-18                      Grade 6-16

Grade 3-9

Grade 4-18

C. School Lunch Program- This program started this Monday, September 17, 2018. This is an optional program for students. 95% of the students are utilizing this program. Children can opt into program at any time of the year if they wish. Positive feedback has been received so far for this program.

D. School Maintenance. The portables have been removed; new siding has been placed as well as new sod. Tarmacs have been resurfaced in the schoolyard as well as in the tennis courts/pickle ball courts. Painting of 4 square will be coming soon. Unused storage room to be converted into space for Mrs. Amy Gans (counseling).

E. Upcoming Events: Parent/Teacher Conferences will be taking place on Thursday October 4, 2018. In the month of October, the hope is to have 2 open gym nights for students and families. One night would be geared for K-3 students and the second night will

be for Grade 4-6 students. Mr. Chornoby is looking at having a 3 on 3-hockey tournament set up from grades 4-6 and a Saturday games day for grades K-3.

F. Upcoming Changes. Daily schedules changes were brought up with staff members to alter daily schedule to allow for a second afternoon recess. Times will be adjusted throughout the day to allow for a 10-minute afternoon recess. If there is any snow on the ground this afternoon recess will commence in the gym where activities and physical literacy will occur and be carried out with the help of Grade 6 students. These changes will be implemented starting next week. This will be a trial run; if many issues arise then schedule will return to normal. Changes in Grade 5/6 classroom, Grade 5 students will be participating in RTI, while Grade 6 students focus on studies for PAT.

G. Future Ideas. There is currently an empty classroom in the school not being used. Nick is looking into using this room as a technology hub. This would be a room where students can have coding clubs, build robots, and use VR goggles. This is a long-term goal. May need to ask parent council for some funding as well as applying for some government technological grants. Current review of Notre Dame Academy- Nick will look at the review and see if in the future our school could be sports based. (Great amenities to our location)

H. Office Renovation. Front office renovation to make a doorway instead of sliding window.

**5. Teacher Report (Rhonda Gregus)** Thank you for the Meet and Greet evening. The supper was delicious. As well, thank you for the FUN DAY at the end of June. Students had so much fun and it was a great day for all.

#### **6. Chair Report (Chelsey Lybbert)**

- A. Thank you for all the help and everyone who came to the Welcome Night. Positive feedback. No totals for bottles collected at this point.
- B. Thank you for electing Chelsey to be the Chair Person for Parent Council. Everyone has agreed Chelsey has done an amazing job in this role.
- C. Chelsey wanted to welcome Mr. Gale and all the new staff to our school. Everyone has had very positive feedback about transition and is excited.

#### **7. Treasurer's Report- (Debby Douma)**

Debby reviewed financials of the 2017/2018 year. In fundraising, we collected \$11, 682. Parent Council spent \$15, 077 last year in various activities throughout the year for students. So far this month, parent council has funded the Welcome Night, agendas for students, and school library books. Fundraising ideas and budget for this coming year will be discussed at Fellowship Meeting in October.

#### **8.**

- A) Fall Fundraiser-** Big Box of Card to be sold or cheque writing campaign. Discussed putting the option for cheque writing campaign on school cash online to give parents option to pay in case they are not participating or want to make a donation other than purchasing the cards. Nicole will discuss this with Kelli Berner to see if this option can be posted on school cash online. Coop Gift Card Program is approved and will run Nov-April. There was a discussion about transaction fees for using the school cash online system. Nick is going to look into how much the fees are.
- B) Hot Lunch Program Replacement-** Council needs to think of ways to supplement the funds lost from not having the hot lunch program. Healthy Snack Program was also discussed and whether to continue this program. Chelsey has talked to the owners of Booster Juice about having Booster Juice brought to the school. Chelsey

proposed having one Friday afternoon a month as “ Booster Juice Friday” with the approval of teachers. Everyone has agreed this is a great idea and to get more information. Nick also brought up doing paint nights. Painter girl does group nights for parent and child paint nights. A fee is requested for the event, and some of the money of this fee is returned back to the school. Nick mentioned that we could use the gym for this event. Movie Night was brought up. Recommendation was to charge a small family fee and have a concession for snacks. If we can not get fundraising funds, then in the future there may be fees for students to partake in field trips and activities. There is a concern to not overwhelm parents with fundraising; a balance needs to be found.

**C) Parent Association Meeting-** Chelsey is attending the upcoming AGM meeting on Monday, September 24 @ 7pm at the Board Office. Chelsey is part of a team for the Salvation Meal Program for the Parent Association. This program is looking for 1-2 volunteers to fill in some spaces for a team.

**D) Yearbook-** looking for a volunteer to make the yearbook for this year.

**9. Date of Next Meetings:**

**Fellowship Meeting: Tuesday Oct 16, 2018 @ 8pm**

**Parent Council Meeting: Tuesday Oct 23, 2018 @ 8pm**

**10. Adjourn:** Nicole motioned to adjourn the meeting.